

WYALUSING BOROUGH FINANCE COMMITTEE MEETING
Wyalusing Borough Hall
August 20, 2018 @ 7:00pm

The Wyalusing Borough Finance Committee held their advertised meeting on Monday, August 20, 2018 at 7:00pm. Those in attendance were:

Committee Members: Micah Dietz, Josh Kilmer, Gary Rouse, Josh VanDeMark and Joanne Vago

Others: Dale Grover, Borough Maintenance and Code Enforcement Officer

Josh Kilmer led the Pledge of Allegiance and called the meeting to order at 7:00pm.

Copies of the 2018, 2017, and 2016 budget/expenditures and the 2019 Planned/Anticipated Budget Expenditures were previously distributed to members of the Committee for their review.

- (1) Josh VanDeMark suggested that in view of the washout of the Firemen's Carnival that the Borough allocate \$5,000 as a donation in the 2019 budget. The motion was made by Josh VanDeMark to donate \$5,000 from the General Fund to the WVVFD in 2019. The motion was seconded by Micah Dietz and carried unanimously by voice vote.
- (2) Gary Rouse suggested that the Council levy a .5 mill tax to support the Wyalusing Cemetery for 2019. Joanne Vago will check with PSAB to see if this can be a separate designation, if not; the .5 mill tax can be added to General Purpose. Further discussion and a vote, if Council agrees, will be done at the September Regular Council Meeting.
- (3) The matching funds for the Trail Project, should we receive the DCED Grant, was discussed. The amount, \$25,750 will be allocated to an account under the Parks designation.
- (4) The playground proposal was discussed. The proposal from MRC Recreation is \$48,174, plus \$5,000 for the ground prep. The allocation from the 2018 budget is \$20,000, plus an additional \$15,000 from the BC Commissioners for this year, for a total of \$35,000. At the September Council meeting, a motion will be proposed to purchase the equipment in September at a discount to be determined. An additional \$15,000 is allocated in the 2019 budget for the completion of this project. (If we do not receive the \$15,000 from the Commissioners, that sum will need to come out of the 2018 budget or added to the 2019 budget.)
- (5) There was a discussion regarding the purchase of a new truck and snow plow for the Borough. The current proposal for a 2019 F-350 dump truck with snow plow is approximately \$70K. Josh VanDeMark made the motion to approve this expenditure for 2019 in the amount NTE \$75K. The motion was seconded by Gary Rouse and carried unanimously by voice vote. For budgeting purposes \$40K will come from the PLGIT New Equipment Fund and \$35 from Act 13 Impact Fee Account.

- (6) There is a need to reinforce the floor in the Borough Hall with a support beam in the basement. Per an estimate from Hud Ellis Construction, an allocation of \$7,000 from the Building Fund account will be made in the 2019 budget.
- (7) Approved an additional \$2,000 for office supplies for file cabinet replacement.
- (8) The Brewer Hollow access road was discussed. Josh Kilmer brought up the Hunter Access Program that would transfer liability to the Game Commission and might assist in defraying costs for bridge and trails. Invite a representative to present to full Council? Did not allocate any funding for this project for 2019.
- (9) The bank clearance requested by Mayor Burgess will be discussed more fully at the September meeting when the Mayor will be present.

There was also discussion regarding the Borough garage and the effort to raise the roof to accommodate vehicles and the need for a salt shed. It was suggested that the Borough offer to erect a pole barn for the Authority in front of the sewer plant for their use. It was decided to allocate \$10,000 for an engineering assessment and to allocate \$35,000 in Account 430.550 Public Works – Contracted Services for this project. Josh Kilmer will discuss with Chris Woodruff and Gary Rouse will bring this up at the next Authority meeting.

Internet for the cameras at the park will amount to \$49.99/month. Josh VanDeMark will find out the installation amount if any.

There was also a brief discussion regarding changes to the Personnel Manual in terms of revisions to PTO and probationary periods.

The meeting adjourned at 8:30pm.

Submitted by,

Joanne Vago