

## **WYALUSING BOROUGH COUNCIL MEETING    JANUARY 4, 2010**

Wyalusing Borough Council held their reorganization meeting on January 4, 2010 at the Wyalusing Borough Hall at 10:00 a.m. Those in attendance were George Anderson, Mary Ann Raffin, Fred Reinhart, Scott Snyder, Jean Reinhart, Tom Miller, Gary Rouse, Lorna Snyder, Dave Keeler, Lew Reinhart and Attorney Jonathan Foster.

Anderson led the Pledge of Allegiance.

### **MAYOR RECEIVES OATH OF OFFICE**

At 10:00 a.m., District Justice Fred Wheaton was present to give the Mayor Oath of Office to Jean Reinhart. There were congratulations to Jean, photos were taken and Mr. Wheaton left.

### **MAYOR GIVES OATH OF OFFICE**

Mayor Reinhart gave the Oath of Office to Scott Snyder. There were photos taken and Snyder was welcomed to Council. Anderson stated that Kelly Bradley had previously taken the Oath of Office, but was unable to attend the meeting.

### **MAYOR PRESIDES**

#### **MAYOR ACCEPTS NOMINATIONS FOR THE OFFICE OF COUNCIL PRESIDENT**

Mayor Reinhart asked for nominations for Council President. Raffin nominated Anderson for President. The Mayor asked if there were any other nominations. As none were made, the Mayor asked for a vote. Fred Reinhart, Raffin and Snyder voted yes, Anderson stated he would accept the position of Council President.

#### **MAYOR ACCEPTS NOMINATIONS FOR THE OFFICE OF COUNCIL VICE PRESIDENT**

Mayor Reinhart asked for nominations for Vice President. Anderson nominated Raffin for the position. The Mayor asked if there were any other nominations, Raffin nominated Bradley. As no other nominations were made, the Mayor closed the floor. Mayor Reinhart asked for a vote for Raffin, Anderson voted yes and Snyder, Reinhart and Raffin voted no. The Mayor asked for a vote for Bradley. Reinhart, Raffin and Snyder voted yes, Anderson voted no. Bradley was elected Council Vice President.

### **CALL TO ORDER**

Anderson called the meeting to order at 10:10 a.m. and acknowledged the use of a tape recorder.

### **CITIZENS COMMENTS AND CONCERNS**

Foster stated he was close to completing the deed to combine the many deeds for the Brewer Hollow property, adding he was working with deed researchers for Chesapeake Energy. He stated it had been a challenge because the properties were listed in several different names. Deeds for the Borough owned properties within the Borough limits have also been combined into one deed and is ready to be filed. Foster asked if this should be done as soon as possible or wait until the Brewer Hollow deed has been completed. It was felt that it could wait.

Anderson called an executive meeting, for personnel reasons, at 10:15 a.m.

The executive meeting ended at 10:23 a.m.

### **APPROVAL OF MINUTES**

#### **DECEMBER 7, 2009**

Raffin made the motion to approve the minutes for the December 7, 2009 meeting. Reinhart second. Raffin, Reinhart and Anderson approve. Snyder abstains due to absence of the meeting.

## **TREASURERS REPORT**

### **APPROVAL TO PAY 18 BILLS**

Raffin made the motion to approve to pay the bills as presented and to include a revised bill from Foster. Reinhart second. All approve.

## **MAYORS REPORT**

Mayor Reinhart had nothing to report at this time.

## **BOROUGH MAINTENANCE MANAGER/MUNICIPAL LIAISON**

### **OLD TRAFFIC LIGHT POLES**

Miller stated there was a water line leak in the Borough, but help from Pa Rural Water Company would be in town on Tuesday, otherwise the Municipal Authority was in good shape.

Miller reported that the snow plowing equipment was in good working order.

Miller asked if Council had given consideration to an offer to purchase the old traffic light poles. Anderson stated that after asking Pa State Association of Boroughs (PSAB) he had learned that they would need to be advertised for bids.

There was discussion about purchasing additional garage door openers. It was felt that the doors were not up to current safety codes and should be updated.

## **ORDINANCE ENFORCEMENT OFFICER**

The report was accepted as presented.

## **BOROUGH COUNCIL COMMENTS AND CONCERNS**

Anderson stated there would be a 3% pay rate increase for non-elected employees.

There was discussion of snow plowing on Front Street and a request at a previous meeting to permit parking on both sides of the street. Reinhart made the motion to keep the parking as is. Raffin second. All approve.

Raffin made the motion to adjourn. Reinhart second. All approve

The meeting dismissed at 10:48 a.m.

## **WYALUSING BOROUGH COUNCIL MEETING    FEBRUARY 1, 2010**

Wyalusing Borough Council held their regular monthly meeting on February 1, 2010 at the Wyalusing Borough Hall at 7:00 p.m. Those in attendance were George Anderson, Kelly Bradley, Mary Ann Raffin, Scott Snyder, Tom Miller, Fred Reinhart and Dave Keeler. Anderson led the Pledge of Allegiance and called the meeting to order at 7:00 p.m. Anderson acknowledged the use of a tape recorder.

### **CITIZENS COMMENTS AND CONCERNS**

#### **DOWNTOWN AUTO**

Miller stated he felt that Downtown Auto had planned to attend the meeting to complain of the flooding which had occurred on January 25<sup>th</sup>.

Keeler stated that the Rainbow Club was trying to coordinate a joint effort clean up on Route 6 roadsides between Laceyville and Wyalusing, asking for help from Council. There was mention of the sections of Route 6 which had posted designated clean up volunteers.

### **APPROVAL OF MINUTES**

#### **JANUARY 4, 2010**

Reinhart made the motion to approve the January 4, 2010 minutes as presented. Raffin second. Raffin, Snyder, Reinhart and Anderson approve. Bradley abstained due to absence.

### **TREASURERS REPORT**

#### **APPROVAL TO PAY 22 BILLS**

After review of bills, Raffin made the motion to approve the bills as presented. Reinhart second. All approve.

### **MAYORS REPORT**

Mayor Reinhart was absent, no report was given.

### **BOROUGH MAINTENANCE MANAGER/MUNICIPAL LIAISON**

Miller reported he would be in touch with Gerald Hoy and Vinnie Catrone to request an inspection of the trees on Main Street.

There had been reports of problems with the street lights on Church and Marsh Streets. Miller thought it may be a problem in the box.

Miller spoke of the recent flooding, adding there had been big drainage problems on Marsh Street to Taylor Avenue.

Miller stated that Pa Rural Water had assisted with finding a water leak on John Street and there had also been a leak on Marsh Street. Both had been repaired.

There was discussion of looking into the cost to replace the street lights on Main Street through a grant.

### **ORDINANCE ENFORCEMENT OFFICER**

#### **CITATION NUMBER APPLICATION**

The report was accepted as submitted. Anderson stated a citation number application was being completed by Foster.

There was discussion about part time police in the Borough. Bradley stated, if approved, the process to enact part time police enforcement could take a year.

There was discussion of additional surveillance cameras in the Borough. Snyder stated he could obtain quotes for cameras to be placed in various areas in the Borough.

## **BOROUGH COUNCIL COMMENTS AND CONCERNS**

### **BREWER HOLLOW GAS WELL**

Anderson stated he had been in contact with JB Brotherton, of Chesapeake Appalachia, LLC, concerning a gas well to be placed on the Brewer Hollow property. It was estimated that the construction would begin on or before March 1, 2010 and compensation would be \$2,000 per acre disturbed.

### **COMMITTEES**

Wyalusing Borough Committees were set as follows:

Personnel-Reinhart, Snyder and Anderson

Finance-Snyder, Anderson, Raffin, Jane Dietz and Hart

Street-Snyder, Reinhart, Tom Miller and Anderson

Parks/Playground-Snyder, Raffin, Bradley and Wayne Felter

Cemetery-Raffin, Reinhart, Anderson, Felter, Mike Davis and Hart

Brewer Hollow-Reinhart, Snyder, Anderson and Felter

Grants-Anderson, Raffin, Bradley and Hart

Vacancy Board-Susan Burgess

COG Representative-Anderson

Municipal Liaison-Anderson

Historic Representative-Jean Reinhart, Fred Reinhart, Bradley and Anderson

Shade Tree-Jean Reinhart, Joan Cashin, Bob Westover, Bradley, Tom Miller and Felter

Planning Commission-Snyder, Bradley and Anderson

Zoning-Pat Couch, Bill Snyder and Jean Reinhart

EMA-Fred Saxer

Ordinance Enforcement-Sandra Myhand

Heritage-Bradley, Raffin and Anderson

### **HAZARD MITIGATION PLAN RESOLUTION**

A letter received from Bradford County Emergency Management stated municipal plans submitted in 2009 had been approved by PEMA and has been sent to FEMA for approval. FEMA requires municipalities to adopt a 2009 Hazard Mitigation Plan Resolution for 2010. After review, Raffin made the motion to adopt the resolution. Snyder second. All approve.

Anderson stated it may be time to look into adopting an ordinance or resolution which would allow the Borough to invoice for requested re-zoning.

There was discussion of contacting Milnes Engineering concerning the drainage problem.

Reinhart made the motion to adjourn. Raffin second. All approve.

The meeting dismissed at 8:27 p.m.

## **WYALUSING BOROUGH COUNCIL MEETING    MARCH 1, 2010**

Wyalusing Borough Council held their regular monthly meeting on March 1, 2010 at the Wyalusing Borough Hall at 7:00 p.m. Those in attendance were Mary Ann Raffin, George Anderson, Kelly Bradley, Scott Snyder, Fred Reinhart, Tom Miller, Gary Rouse, Fred Saxer and Dave Keeler. Anderson led the Pledge of Allegiance and called the meeting to order at 7:00 p.m. Anderson acknowledged the use of a tape recorder.

### **CITIZENS COMMENTS AND CONCERNS**

#### **FRED SAXER**

Saxer was asked if there was a snow emergency plan for the Borough. He felt that there wasn't, Rouse stated that he couldn't remember declaring an emergency in the past. Saxer stated we could get help setting it up. A list of radio and television stations would be needed for the contact list for the declaration. It may also help to have residents throw the shoveled snow in their yard instead of in the road.

### **APPROVAL OF MINUTES**

#### **FEBRUARY 1, 2010**

Reinhart made the motion to approve the minutes for the February 1, 2010 meeting. Raffin second. All approve.

### **TREASURERS REPORT**

#### **APPROVAL TO PAY 17 BILLS**

Raffin made the motion to approve to pay the bills as presented. Reinhart second. All approve.

#### **APPROVAL TO PURCHASE QUICKBOOKS UPDATE**

After discussion, it was approved to purchase a Quickbooks 2010 update.

#### **FOSTER INVOICES**

After review, Bradley made the motion to approve to pay the invoice submitted by Attorney Foster. Snyder second. All approve.

### **MAYORS REPORT**

The Mayor was absent, no report was given.

### **BOROUGH MAINTENANCE MANAGER/MUNICIPAL LIAISON**

Miller reported that they had gotten rid of the majority of the snow from the recent storm, adding there were about eight pallets of road salt left, which should be enough, but they may get more to be sure. He is still waiting to hear from Gerald Hoy concerning the trees on Main Street. After discussion, it was decided to apply for grants for new trees, lights and replace the sidewalk on Main Street. Snyder suggested trellis and vines instead of trees.

Miller stated the Ford F350 truck is scheduled for repairs on March 10<sup>th</sup>, weather permitting. Some signs had been knocked down, but would be replaced soon.

### **ORDINANCE ENFORCEMENT OFFICER**

The report was accepted as submitted. A draft resolution was received from Foster for Myhand to obtain the Originating Agency Identifier, which will permit the officer to have a criminal background check with the State Police. The resolution will be reviewed for future comment.

## **BOROUGH COUNCIL COMMENTS AND CONCERNS**

### **STREETS**

Anderson stated there would be a meeting in the morning at 9:00 with Greg Dibble of PennDot to review the streets that are in need or microsurfacing.

### **SPRING CLEAN UP DAY MAY 22, 2010**

Spring clean up has been scheduled for May 22, 2010. RG Brown will be picking up curbside.

### **TEMPORARY EASEMENTS**

Foster provided a draft for a temporary easement to repair the stormwater system. The easement will be reviewed for future approval.

### **COMMITTEES**

The committees were reviewed. Bradley was added to the finance and cemetery committees.

Bradley asked about marking a section of the cemetery for cremation burials.

A committee workshop meeting was scheduled for March 15, 2010 at 7:00 pm.

### **TAX COLLECTION COMMITTEE**

There will be a tax collection committee meeting on March 29, 2010 at 6:00 pm in Towanda.

### **WATERSHED MEETING**

Snyder stated the watershed meeting at the Stoll Building provided information for grants and loans for soil erosion, wetlands and water and waste disposal, among others.

### **RENTAL PROPERTIES**

Anderson stated concern for people who rent, adding it would be difficult for firemen to know how many individuals were living in one dwelling in the event of an emergency.

### **BRADFORD COUNTY BOROUGHS ASSOCIATION MEETING**

There will be a Bradford County Boroughs Meeting on March 23, 2010 at 6:30 pm at the Riverstone Inn in Wysox.

Pat Neuber requested approval for hall cleaning rate increase from \$30 to \$40; this would be the first increase since starting in August 2002. Reinhart made the motion to approve the new rate. Raffin second. All approve.

Rouse asked about the progress on information to purchase additional surveillance cameras.

Snyder stated that he was waiting for information.

Reinhart made the motion to adjourn. Raffin second. All approve.

The meeting dismissed at 8:35 pm

Wyalusing Borough Council held their regular monthly meeting on April 5, 2010 at the Wyalusing Borough Hall at 7:00 p.m. Those in attendance were George Anderson, Jean Reinhart, Kelly Bradley, Scott Snyder, Mary Ann Raffin, Gary Neiley and boy scouts, Dave Keeler, Jim Birdsall, Gary Rouse, Lanny God, Tony & Amy Hepp, Wayne Felter, Tim Gibbs, Mike Wilcox, Brett Jayne, Robert Cook and Debbie Sample. Anderson led the Pledge of Allegiance and called the meeting to order at 7:00 p.m. Anderson acknowledged the use of a tape recorder. Mayor Reinhart declared a proclamation in honor of the 100<sup>th</sup> anniversary of Boy Scouting for the week of April 11, 2010, and expressed congratulations to all scouts-past and present.

**CITIZENS COMMENTS AND CONCERNS****GABRIELLE EDELL**

Edsell did not attend the meeting, but it was mentioned that there was a request to paint the dugouts at the ball park.

**BASEBALL**

There was a lengthy discussion concerning the use of the borough park for Wyalusing Ball Association and the RTL. After discussion, it was felt that both baseball groups could use the ball park. Bradley suggested creating a schedule so that each group has the use of one of the two fields. Council approved the idea.

**APPROVAL OF MINUTES****MARCH 1, 2010**

Bradley made the motion to approve the minutes for the March 1, 2010 meeting. Reinhart second. All approve.

**TREASURERS REPORT****APPROVAL TO PAY 27 BILLS**

Raffin made the motion to approve to pay the bills as presented. Bradley second. All approve.

**MAYORS REPORT****ARBOR DAY PROCLAMATION**

Mayor Reinhart proclaimed April 30<sup>th</sup> as Wyalusing Borough Arbor Day.

The Mayor stated that Sgt. Altieri has retired and the new contact is Sgt. Sands. There was nothing to report at this time.

**BOROUGH MAINTENANCE MANAGER/MUNICIPAL LIAISON**

Felter stated there had been several kids using skate boards and bikes in the pavilion and as a result there has been damage to some of the picnic tables and cinder blocks. There were also some broken snaps on the new handicap swing. He stated that there were a couple of high school seniors that were working on cleaning up the park, pavilion and cupola for their senior project. Bradley also had help through community service. Rouse made the suggestion to ask the state police to cruise the area more often.

**ORDINANCE ENFORCEMENT OFFICER**

The report was approved as submitted.

## **BOROUGH COUNCIL COMMENTS AND CONCERNS**

### **REQUEST USE OF THE BALL PARK**

#### **YMCA**

Bradford County YMCA has requested permission to use the Borough Park the week of July 19<sup>th</sup> to 23<sup>rd</sup> for a day camp for youth in their summer program. Bradley made the motion to approve the request. Raffin second. All approve.

#### **VALERIE BOLINGER**

Bolinger requested the use of the Borough Park on September 4<sup>th</sup> from 10 am to 5 pm for area churches to get together for a jamboree. Council approved.

The Greater Wyalusing Chamber of Commerce requested permission to close Main Street on May 1<sup>st</sup> for an antique tractor show and the use of the parking area around the Borough Park for the tractors to have a place to leave the flatbeds. Snyder made the motion to approve the request. Raffin second. All approve.

#### **AUTHORIZED SIGNATURE FOR CHESAPEAKE**

Anderson explained that Chesapeake has requested Council to approve to designate the chief executive officer and the chief financial officer for future documents that require signatures. Snyder made the motion to appoint Anderson and Hart for these signatures. Raffin second. Snyder, Bradley, Raffin approved. Anderson and Reinhart abstained.

#### **STREETS**

Anderson stated that First, Second, Third, Fifth, John and Front Streets and Riverside Drive are on the schedule to be microsurfaced this year, adding that there are some repairs needed on Fifth Street. Greg Dibble of PennDot had reviewed the streets and would provide the information for bids. After discussion, Bradley made the motion to advertise for bids to be opened at the May 3, 2010 meeting. Reinhart second. All approve.

#### **ORI RESOLUTION**

After review, Raffin made the motion to adopt the resolution. Bradley second. All approve.

#### **TEMPORARY EASEMENTS**

After discussion, Council decided to table the easement.

#### **DEEDS FOR BREWER HOLLOW**

Council decided to put the Brewer Hollow deed consolidation on hold.

#### **FEMA**

A letter was received from FEMA stating that the Borough is now qualified to apply for federal disaster assistance, should the need arise. The hazard mitigation plan submitted was to make improvements in the Borough drainage when there is flooding caused by heavy rains or snow melt. The plan must be improved and completed within five years.

Anderson stated the 911 re-addressing has been sent to Harrisburg and then it will be sent to the post office for approval. Local communities may be assigned new addresses as early as May or June.

Bradley presented information about signs which show a motorist what their speed is, adding the quote through COSTARS is \$5400. The sign is portable and is solar powered. After discussion, Bradley made the motion to purchase the sign. Raffin second. All approve.

Snyder made the motion to adjourn. Raffin second. All approve.

The meeting dismissed at 9:05 p.m.

## **WYALUSING BOROUGH COUNCIL METING      MAY 3, 2010**

Wyalusing Borough Council held their regular monthly meeting on May 3, 2010 at the Wyalusing Borough Hall at 7:00 p.m. Those in attendance were Kelly Bradley, George Anderson, Mary Ann Raffin, Jean Reinhart, Scott Snyder, Dave Keeler, Fred Reinhart, Gary Rouse, Lynn Alexeev, Bob Nemeth, Robert Cook and Wayne Felter. Anderson led the Pledge of Allegiance and called the meeting to order at 7:00 p.m. Anderson acknowledged the use of a tape recorder.

### **CITIZENS COMMENTS AND CONCERNS**

#### **BASEBALL**

Cook told Council that the RTL is using two of the fields at the ball park, but they were not using the concession stand to avoid the need to move snacks in and out of the building each game. Cook requested permission to put up a temporary shed for snacks. Council approved the request. There was discussion about backstops and the need to keep them at the ball park. Fred Reinhart made the motion to send letters to Wyalusing Ball Association and RTL stating the need to keep the equipment at the ball park. Raffin second. All approve. Cook thanked Council for the use of the fields.

Cook left at 7:30 p.m.

Nemeth stated he had not been aware of the animal ordinance which limits the number of pets permitted per home in the Borough, adding all of his pets are up to date with their shots and are kept contained. When asked, he said he had five dogs, four rabbits and some cats. Snyder suggested the use of a shock collar for the dogs when they are outside, to keep the noise level down. After learning that some of the dogs were from nine to eleven years old, it was felt that the best way to handle the situation would be to let the aging process help get the number of animals back to four as stated in the ordinance.

Nemeth and Alexeev left the meeting at 7:50 p.m.

### **APPROVAL OF MINUTES**

#### **APRIL 5, 2010**

Bradley made the motion to approve the minutes for the April 5, 2010 meeting. Raffin second. All approve.

### **TREASURERS REPORT**

#### **APPROVAL TO PAY 25 BILLS**

Anderson stated he was expecting an invoice from Swida's fence, asking permission to pay the invoice when it arrives. Reinhart made the motion to approve. Bradley second. All approve.

### **MAYORS REPORT**

#### **MUSIC WEEK PROCLAMATION**

Mayor Reinhart proclaimed May 2-9, 2010 as National Music Week for the Borough.

The Mayor reported that she had given the oath to the Wyalusing Volunteer Firemen on April 18<sup>th</sup>. There had been an incident of suspected underage drinking and possibly drugs on April 21<sup>st</sup>. She stated there had been several complaints of this nature in different locations in town involving what seems to be the same group of teenagers.

## **PSMA CONFERENCE**

Mayor Reinhart asked to attend the Pa State Mayors Conference in July at State College. The fee for attendance is \$200. Raffin made the motion to approve attendance. Snyder second. All approve.

Notice had been received that the Borough had been awarded Tree City USA for 2009.

## **BOROUGH MAINTENANCE MANAGER/MUNICIPAL LIAISON**

Felter stated he was working with two high school seniors for their senior project.

The Municipal Authority dump truck is acting up again and is back in the garage.

## **ORDINANCE ENFORCEMENT OFFICER**

The report was accepted as presented.

## **BOROUGH COUNCIL COMMENTS AND CONCERNS**

### **SPECIAL MEETING MAY 17, 2010 7:00 P.M.**

Anderson stated Greg Dibble had completed the bids specifications for microsurfacing and roadway repair. There would be two separate bids for the work to be done. The bids will be opened on May 17, 2010 at 7:00 p.m.

Cracks in the road will need to be sealed before the microsurfacing project is performed.

## **VANDALISM**

This was discussed earlier in the meeting.

## **PICNIC TABLES**

Bradley stated the Rainbow Club would donate two new picnic tables for the pavilion at the Borough Park, the Lioness would donate \$200 toward new tables and that it may be a good idea to purchase two new tables each year until the old ones had been cycled through. Bradley had someone in mind who would build the tables. Snyder made the motion to approve the project, providing funds for one table at a time. Raffin second. All approve

## **SECRETARY CLASS**

Hart asked permission to attend a free Microsoft Excel class offered by Northern Tier Regional Planning and Development Commission in Towanda on May 27, 2010. Bradley made the motion to approve attendance. Snyder second. All approve.

Anderson stated Mick Goodwin of Milnes Engineering had reviewed the drainage problem in the Borough. Goodwin suggested creating a holding pond, which would help the amount of water running through the drains. The area Goodwin suggested is owned by the Hayseed Group. A letter of interest will be sent to Dave Burgess.

Mayor Reinhart stated she, Raffin and Bradley had gone to the Cemetery to review areas which could be mapped out strictly for cremation burials. It was felt the newest section along the inside of the front fence and along the tree lines on each side would be a good place to start.

Bradley stated she had spoken to Dan Darrow of Teledair Communications and Security concerning security cameras in the Borough. Snyder stated he had spoken to Clay Dudash of Select Security; there had been discussion of remote access and internet storage. It was felt this could be discussed further at a workshop on May 10<sup>th</sup>.

Bradley, on behalf of the Wyalusing Volunteer Firemen, requested permission to set off fireworks during the annual carnival. Raffin made the motion to approve the request for the week of August 10-14, 2010. Snyder second. All approve.

Hart asked for May 19, 20 and July 7 and 8 off unpaid. Snyder made the motion to approve the request. Bradley second. All approve.

Anderson adjourned to an executive meeting for personnel reasons. The meeting adjourned at 9:00 p.m.

The executive meeting ended at 9:17 p.m. No official action was taken.

The meeting dismissed at 9:17 p.m.

## **WYALUSING BOROUGH COUNCIL SPECIAL MEETING MAY 17, 2010**

Wyalusing Borough Council held a special meeting on May 17, 2010 at 7:00 p.m. at the Wyalusing Borough Hall. The purpose of the meeting was to open bids for a microsurfacing project and a roadway shoulder and base repair project. Those in attendance were George Anderson, Kelly Bradley, Mary Ann Raffin, Jean Reinhart, Fred Reinhart and Scott Snyder. Anderson led the Pledge of Allegiance and called the meeting to order at 7:00 p.m. A tape recorder was used.

Bid packages were received from Suit Kote Corporation, E.J. Breneman, Asphalt Paving Systems, Inc. and Vestal Asphalt, Inc.

Bids for the microsurfacing project were opened as follows:

Vestal Asphalt, Inc. bid \$35,765.94

E.J. Breneman bid \$47,797.80

Asphalt Paving Systems, Inc. bid \$46,314.42

Suit Kote Corporation bid \$39,062.34

After review of bids, Reinhart made the motion to award the bid to Vestal Asphalt, Inc. in the amount of \$35,765.94. Snyder second. All approve.

There were no bids for the roadway and shoulder repair project. Snyder made the motion to advertise the project again. Bradley second. All approve. The bids received are to be opened at the June 7, 2010 meeting.

Fred Reinhart made the motion to adjourn. Bradley second. All approve.

The meeting dismissed at 7:34 p.m.

## **WYALUSING BOROUGH COUNCIL SPECIAL MEETING    MAY 24, 2010**

Wyalusing Borough Council held a special meeting on May 24, 2010 at the Wyalusing Borough Hall at 9:00 a.m. Those in attendance were George Anderson, Kelly Bradley, Fred Reinhart, Mary Ann Raffin, Scott Snyder, Jean Reinhart, Dave Neuber and Dave Keeler. Anderson led the Pledge of Allegiance and called the meeting to order at 9:00 a.m. A tape recorder was not used.

Neuber was asked if he was able to continue work with the Borough. He stated he had recently taken over a school bus route which would be ending about June 10<sup>th</sup>, adding his veal calves would be going to market at about the same time. He stated this would allow for more time to work for the Borough. Raffin stated it sounded like he had a full plate, but the Borough needed someone who could do the necessary work on a regular basis.

There was discussion of hiring a full time employee. Anderson stated there was not enough work for a full time position, adding twenty hours per week was enough. Anderson stated the Municipal Authority had enough employees and, at this time, was not interested in hiring anyone to work for the Borough and the Authority.

Neuber was asked if he would be able to pick up brush Mondays and Fridays until the end of June. He stated he could with the exception of one week in June when he would be on a hunting trip.

It was decided to advertise to accept applications for a part time employee living within a fifteen mile radius of the Borough. This person must be able to operate the Borough equipment, have a current driver license and have basic electrical knowledge.

Hart was asked to modify the Borough Manager Job list to exclude water and sewer plant duties.

Snyder made the motion to adjourn. Raffin second. All approve.

The meeting adjourned at 9:22 a.m.

## **WYALUSING BOROUGH COUNCIL MEETING JUNE 7, 2010**

Wyalusing Borough Council held their regular monthly meeting on June 7, 2010 at the Wyalusing Borough Hall at 7:00 p.m. Those in attendance were Kelly Bradley, Fred Reinhart, George Anderson, Mary Ann Raffin, Scott Snyder, Jean Reinhart, Tom Miller, Gary Rouse, Dave Keeler, Laceyville Mayor Ken Patton and Officer Lloyd Overfield. Anderson led the Pledge of Allegiance and called the meeting to order at 7:00 p.m. A tape recorder was used.

### **CITIZENS COMMENTS AND CONCERNS**

#### **SECURITY CAMERAS**

Dan Darrow, a representative of Teledair Communications, gave a demonstration of a stationary and a multiple position security camera. After discussion of the various locations where a camera may be placed, Darrow was asked to provide a quote for eight cameras, wiring and a receiver.

#### **KEN PATTON**

Anderson stated there are problems with speeding and juveniles in the Borough, asking Laceyville Mayor Ken Patton if their police department would be interested in patrolling Wyalusing Borough. Mayor Patton stated it could be a possibility, suggesting a six month trial period at \$45.00 per hour for 80-100 hours per month. Income from fines would belong to the Borough. Insurance and pension would be the responsibility of Laceyville. When asked, Officer Overfield stated he was in court an average of 3-4 hour per week. Bradley asked if there were any benefits for Laceyville. Mayor Patton stated that coverage in both municipalities should prevent problems moving from one town to the other and with a larger population being covered, there would be a better chance of receiving grant funds. Officer Overfield stated he would be working different times of the day or night, and also a variety of days to stay unpredictable. Mayor Reinhart would oversee the project. Mayor Patton and Officer Overfield left the meeting at 7:40 p.m.

#### **ROADWAY SHOULDER AND BASE REPAIR BIDS**

Anderson opened a bid for the shoulder and base repair project received from Burgess Construction Company. The bids amount for the project was \$11,850. After discussion, Snyder made the motion to award the project to Burgess Construction Company. Bradley second. All approve.

#### **APPROVAL OF MINUTES**

##### **MAY 3, 2010**

Bradley made the motion to approve the minutes as presented. Fred Reinhart second, but asked for clarification between Mayor Reinhart and himself. All approve.

##### **MAY 17, 2010**

Raffin made the motion to approve the minutes for the May 17, 2010 meeting as presented. Bradley second. All approve.

##### **MAY 24, 2010**

Snyder made the motion to approve the minutes for the May 24, 2010 meeting as presented. Raffin second. All approve.

#### **TREASURERS REPORT**

##### **APPROVAL TO PAY 31 BILLS**

Fred Reinhart made the motion to approve to pay the bills as presented. Raffin second. All approve.

#### **MAYORS REPORT**

Mayor Reinhart stated she had nothing to report at this time. There had been plans to attend a flood summit, but it had been cancelled.

#### **BOROUGH MAINTENANCE MANAGER/MUNICIPAL LIAISON**

Miller stated he had swept some of the streets.

Snyder stated he had the hardware to fix the street light at the Borough Park, but is not able to reach the fixture comfortably with a ladder. Miller stated the bucket truck could be used. Miller suggested asking Thor Trowbridge to fix the street lights.

#### **CHESAPEAKE**

Anderson stated Chesapeake would be presenting Wyalusing Municipal Authority with gas leases for their property in the Borough at their May 8, 2010 meeting. The Municipal Authority Board would need

to designate two members for authorized signatures for the paperwork, much the same Council had done earlier this year.

#### **ORDINANCE ENFORCEMENT OFFICER**

The report was accepted as presented.

#### **BOROUGH COUNCIL COMMENTS AND CONCERNS**

##### **CEMETERY FENCE**

Anderson had asked Dave Swida to install additional fencing at the Cemetery; however Swida has not returned his calls to schedule installation.

##### **OLD TRAFFIC SIGNAL POLES**

Miller stated he had the measurements for the old traffic light poles. Snyder made the motion to advertise for bids. Raffin second. All approve. Any bids received will be opened at the July 5, 2010 meeting.

##### **BUILDING USE REQUEST**

Lisa Wilcox, representing Wyalusing Youth Football & Cheerleading Club, has requested the use of the building for meetings and football signups. After discussion, Snyder made the motion to deny all requests for the use of the building. Raffin second. All approve.

There was further discussion of security issues in the Borough. Suggestion was made to contact Attorney Foster to ask if the ordinance to abolish the Wyalusing Police Department would need to be amended and to prepare a contract for the hiring of Laceyville Police. The contract would need to include the pay rate at \$45/hour, 80-100 hours per month for a six month trial period. Snyder made the motion to proceed with the process to contract police coverage through Laceyville Police Department. Raffin second. All approve.

Anderson called an executive meeting for personnel issues. The executive session began at 8:38 p.m. The executive session ended at 8:59 p.m.

No action was taken.

Bradley made the motion to adjourn. Snyder second. All approve.

The meeting dismissed at 9:00 p.m.

## WYALUSING BOROUGH COUNCIL SPECIAL MEETING JUNE 14, 2010

Wyalusing Borough Council held a special meeting on June 14, 2010 at 9:00 a.m. at the Wyalusing Borough Hall. Those in attendance were Jean Reinhart, George Anderson, Mary Ann Raffin, Scott Snyder, Kelly Bradley, Fred Reinhart and Dave Keeler. Anderson led the Pledge of Allegiance and called the meeting to order at 9:00 a.m.

A draft Police Services Agreement had been received from Attorney Foster. Some changes will be made to the draft and forwarded to Laceyville Mayor Patton for their review.

Snyder stated he had sent wiring footage requirements to Darrow, Teledair Communications, but had not received a quote yet. The wiring plan would utilize 30-32 poles in the Borough. Bradley stated she felt there was a fee to use poles owned by Penelec, she stated she would contact them for more information.

The speed trailer had been received and would be placed on Taylor Avenue this week.

Fred Reinhart made the motion to dismiss. Bradley second. All approve.  
The meeting adjourned t 10:07 a.m.

## **WYALUSING BOROUGH COUNCIL SPECIAL MEETING JUNE 21, 2010**

Wyalusing Borough Council held a special meeting on June 21, 2010 at 10:00 a.m. at the Wyalusing Borough Hall. Those in attendance were Kelly Bradley, George Anderson, Scott Snyder, Jean Reinhart, Fred Reinhart Mary Ann Raffin and Dan Darrow. Anderson led the Pledge of Allegiance and called the meeting to order at 10:00 a.m.

Darrow submitted a quote of \$8,695.00 for eight surveillance cameras, an eight channel DVR with 500GB hard drive, a 19" monitor, mounting brackets, wiring and junction boxes. The quote included installation. Bradley stated Penelec would charge \$29 per pole for the use of their poles, it was stated that thirty poles would be used for a total of \$870 and an additional \$1,000 preparation fee would be charged to the Borough. There would be an average of a 4% increase each year for the use of the poles. There was discussion of the possibility of wireless service. Darrow stated it would increase the price of the quote. Snyder made the motion to obtain more quotes for the same equipment with installation. Bradley second. All approve.

After discussion, Bradley made the motion to begin the process of the use of the Penelec poles. Snyder second. All approve.

Anderson requested an executive meeting for personnel reasons at 10:42 a.m. The executive meeting ended at 11:04 a.m.

After discussion of the applicants interviewed for the Borough Maintenance Manager, Bradley made the motion to hire Brian Cogswell starting on July 5, 2010 at \$10.00 per hour. Fred Reinhart second. All approve.

Raffin made the motion to dismiss. Snyder second. All approve.  
The meeting adjourned at 11:22 a.m.



## **WYALUSING BOROUGH COUNCIL MEETING JULY 5, 2010**

Wyalusing Borough Council held their regular monthly meeting on July 5, 2010 at the Wyalusing Borough Hall at 7:00 p.m. those in attendance were George Anderson, Kelly Bradley, Mary Ann Raffin, Jean Reinhart, Fred Reinhart, Tom Miller, Brian Cogswell, Marcea Evans and Brianna Keefe. Scott Snyder arrived at 7:45 p.m. Anderson led the Pledge of Allegiance and called the meeting to order at 7:00 p.m. Anderson acknowledged the use of a tape recorder.

### **CITIZENS COMMENTS AND CONCERNS**

#### **MARCEA EVANS**

Evans presented pictures of soapy water in the creek behind her home at 106 Taylor Avenue, adding there were dead frogs and fish in the creek which she felt were a result of the soap. Bradley suggested testing the water. Miller stated he had tested the water in the past, but the results didn't show anything helpful.

Evans stated that the Wyalusing Country Market closed over two years ago and there was still canned food on the shelves and the coolers still had foods which were now spoiled, adding there was no electricity to the building. It was felt that there could be a problem with rodents and the health department should be notified.

Evans left the meeting at 7:15 p.m.

#### **SECURITY CAMERAS**

Bradley stated that Snyder was in the process of obtaining additional quotes for the security cameras.

### **BID OPENING FOR POLES**

Atlas Material & Handling Inc. submitted a bid for the old traffic light poles in the amount of \$500 for the four poles. A phone call was made to Donald Keeney confirm the amount of the bid and to clarify if the bid was per pole or for all four poles. Keeney stated the bid was for all four poles. After discussion, Fred Reinhart made the motion to reject the bid. Raffin second. All approve.

### **APPROVAL OF MINUTES**

#### **JUNE 7, 2010**

Bradley made the motion to approve the minutes for the June 7, 2010 meeting. Raffin second. All approve.

#### **JUNE 14, 2010**

Bradley made the motion to approve the minutes for the June 14, 2010 meeting. Raffin second. All approve.

#### **JUNE 21, 2010**

Bradley made the motion to approve the minutes for the June 21, 2010 meeting. Raffin second. All approve.

### **TREASURERS REPORT**

#### **APPROVAL TO PAY 28 BILLS**

Raffin made the motion to approve the bills as presented. Fred Reinhart second. All approve.

### **MAYORS REPORT**

Mayor Reinhart presented the updated Police Services Agreement, asking Council if there were any changes or additions needed. Mayor Reinhart stated if it was approved tonight, she would take it to Laceyville's Mayor Patton for their meeting on July 6, 2010. After review of the agreement, Raffin made the motion to approve the Police Services Agreement with Laceyville Police Department. Bradley second. All approve. Mayor Reinhart stated the agreement could become effective as early as July 7, 2010 if it is also approved by Laceyville.

### **BOROUGH MAINTENANCE MANAGER/MUNICIPAL LIAISON**

Miller stated the Municipal Authority is taking another look at the Welles Mill water well as another source of water for the Borough; however it is an older system and must meet DEP regulations. Miller stated that Bradley had headed a work program with Bradford County Correctional Facility last week. The park pavilion roof had been painted, several streets had been swept, mulch had been spread at the park, the municipal parking lot and the courtyard. Bradley stated it may be possible to have them return in a few weeks.

Miller introduced Cogswell as the new employee and stated he had the potential to do a lot of positive things for the community.

#### **ORDINANCE ENFORCEMENT OFFICER**

The report was approved as submitted.

#### **BOROUGH COUNCIL COMMENTS AND CONCERNS**

##### **STATUS REPORTS**

##### **FUNDS FROM CHESAPEAKE**

Several gas leases had been signed for properties in the Borough, funds should be received within 120 days.

##### **CEMETERY-CREMATION AREA**

There was question whether to limit the number of cremation burials on one lot, after discussion, it was felt that there should be no limits.

##### **PROTHERO BARN**

Snyder stated the demolition process had started on Marilyn Prothero's barn.

##### **BURNED OUT BUILDING**

Bradley questioned when the fire gutted house next to Downtown Auto would be demolished.

Anderson stated the owner is waiting for approval from his insurance before removing the building.

##### **ORDINANCE OFFICER CLEARANCE**

Attorney Foster is in the process of finalizing paperwork to submit to Harrisburg for the ORI clearance.

##### **LETTERS TO OTTAVIANI AND TAMA**

There was discussion of sending letters to Ottaviani and Tama for property maintenance problems.

##### **LIGHT IN THE PARK**

Snyder stated the light in the park was not repaired yet, but it should be completed later in the week.

##### **WARNING TRAFFIC SPEED SIGN**

It was felt the sign should be placed on Taylor Avenue; Evans offered the use of her lawn as one of the locations.

##### **CONCERT IN THE PARK**

Bradley stated it may be nice to offer something to the residents of the Borough, suggesting a concert in the park. It was felt there could be assistance from the Rainbow Club and the Lions/Lioness organizations. Fred Reinhart was appointed to obtain more information.

##### **YEAR BOOK \$50**

There was suggestion to purchase a yearbook to assist with identifying some of the youth causing problems in the Borough. It was mentioned that people change too much in their teens to make it worth the purchase.

##### **REVISED LETTERHEAD**

Bradley and Jean Reinhart offered to revise the current letterhead and present it at the August meeting.

##### **STREET CLEANER**

Bradley suggested purchasing a gas operated street cleaner, adding that Main Street is usually littered with trash. There was suggestion that it should be the responsibility of the business owners to keep the street clean. Miller stated there is a Main Street Association for snow removal, adding there may be funds available for sidewalk cleaning.

Mayor Reinhart asked for an executive meeting for personnel reasons. The executive meeting started at 8:27 p.m.

The executive meeting ended at 8:35 p.m. No official action was taken.

Raffin made the motion to dismiss. Snyder second. All approve.

The meeting adjourned at 8:36 p.m.

**WYALUSING BOROUGH COUNCIL MEETING      AUGUST 2, 2010**

Wyalusing Borough Council held their regular monthly meeting on August 2, 2010 at the Wyalusing Borough Hall at 7: 00 p.m. Those in attendance were George Anderson, Kelly Bradley, Mary Ann Raffin, Scott Snyder, Jean Reinhart, Lew Reinhart, Tom Miller, Brian Cogswell, Sgt. Lloyd Overfield, Steve Sumner, Brianna Keefe, Robert Cook and Brett Jayne. Anderson led the Pledge of Allegiance and called the meeting to order at 7:00 p.m. Anderson acknowledged the use of a tape recorder.

**MAYORS REPORT**

**POLICE REPORT**

Mayor Reinhart stated the Police Protection Agreement was finalized with Laceyville. Sgt. Overfield had provided about fifty three hours of service in the Borough, adding about half of those hours were spent registering with the Towanda State Police, the District Attorney and the District Magistrate in Bradford County.

Sgt. Overfield reported that he had about twenty eight hours of patrolling and had issued eight traffic and two criminal citations in the Borough. He pointed out that state laws supersede some of the Borough ordinances. When asked if the proposed surveillance cameras would assist some investigations he stated that it would depend on the clarity of the video, but was looking forward to the camera system. Sgt. Overfield left the meeting at 7:08 p.m.

Mayor Reinhart thanked Council for the opportunity to attend the PA State Association of Mayors' Conference in Hershey, Pa.

**CITIZENS COMMENTS AND CONCERNS**

**GANNON ASSOCIATES**

Sumner, a representative of Gannon Associates, presented a pre-renewal coverage summary for the Borough and Municipal Authority. After the policy was reviewed, Sumner was asked to add the pole saw at a value of \$700. Sumner stated he didn't expect an increase in the coverage fee for the 2010-2011 policy period. Sumner stated he would like to come back in September.

**RTL**

Jayne, a representative of the RTL, asked Council for permission to use the Borough Ball Park in 2011, adding there had been some problems with the use this season. Cook and Jayne both felt the fields were not shared equally with the Wyalusing Ball Association this year, some of the equipment had been moved to the Ball Association complex on Lime Hill, but had not been used there. Cook stated they had repaired a chain link fence in order to have a backstop. Cook explained the RTL would like to do some work on the field after the Wyalusing Firemen's Carnival. After discussion, Snyder made the motion to approve RTL the priority use of the ball park in 2011. Bradley second. All approve. Mayor Reinhart stated a letter should be sent to the Wyalusing Ball Association letting them know the RTL would have priority use of the ball park in 2011 and request the return of equipment which had been removed earlier this year.

Cook, Jayne and Sumner left the meeting at 7:43 p.m.

**APPROVAL OF MINUTES**

**JULY 5, 2010**

Bradley made the motion to approve the July 5, 2010 minutes. Raffin second. All approve.

**TREASURERS REPORT**

**APPROVAL TO PAY 23 BILLS**

Raffin made the motion to pay the bills as presented. Bradley second. All approve.

**BOROUGH MAINTENANCE MANAGER/MUNICIPAL LIAISON**

Miller stated the fire hydrants had been flushed and the Municipal Authority was still looking into taking over the Welles Mill well for additional water supply.

Cogswell reported he had repaired picnic tables at the pavilion, patched potholes on various streets and trimmed trees to name a few of the jobs completed in the last month. Snyder stated the pole light near the pavilion had also been repaired.

Snyder stated he had been in contact with Penelec concerning the need to use some of their poles to attach surveillance camera wires, adding it was beginning to sound very costly. There was discussion of the camera placement locations and the possibility of easements with select property owners with an annual payment for electricity. It was stated the old traffic light poles could be used for the surveillance camera system.

#### **ORDINANCE ENFORCEMENT OFFICER**

There was discussion of the status of the ORI for Myhand. The report was approved as submitted.

#### **BOROUGH COUNCIL COMMENTS AND CONCERNS**

##### **STATUS REPORTS**

##### **CEMETERY-CREMATATION AREA**

Anderson stated there had been a committee meeting on July 26<sup>th</sup> to discuss the location for cremation burials. The committee had decided the lots would be 4' wide by 5' long and would be located in section 6 along the front and back and the tree line between sections 6 and 7. Each lot would cost \$250. The number of cremation burials would be determined by the size of the vault and/or urn interred on the lot. Each lot would be limited to one above ground level monument to be placed at the front of the lot with additional memorial stones or plaques to be flush with the ground. Lot sales are to start with the tree line between sections 6 and 7. The current burial costs will remain in effect until such changes are deemed necessary by Council.

##### **CONCERT IN THE PARK**

Bradley stated she had scheduled several Sundays in September for concerts in the park. The Rainbow Club had donated \$400 toward these events and the American Legion had sponsored a band.

There was discussion of installing bathroom facilities at the park instead of renting portable toilets during the summer.

Bradley made the motion to adjourn. Snyder second. All approve.

The meeting dismissed at 8:38 p.m.

## **WYALUSING BOROUGH COUNCIL MEETING SEPTEMBER 7, 2010**

Wyalusing Borough Council held their regular monthly meeting on September 7, 2010 at the Wyalusing Borough Hall at 7p.m. Those in attendance were George Anderson, Kelly Bradley, Mary Ann Raffin, Scott Snyder, Jean Reinhart, Fred Reinhart, Brian Cogswell, Carol Goodman, and Brian Keeler. Anderson led the Pledge of Allegiance and called the meeting to order at 7:00p.m. Anderson acknowledged the use of a tape recorder.

### **MAYORS REPORT**

#### **POLICE REPORT**

Mayor Reinhart reported that she had met with Sgt. Overfiled before the Borough meeting; she also stated that there have been 46 citations within the month of August. Mayor Reinhart affirmed that the State of PA will receive half of the income from those citations.

### **CITIZENS COMMENTS AND CONCERNS**

#### **GANNON ASSOCIATES**

The renewal premium for the coverage was presented to the Board. Snyder made a motion to approve the renewal of the insurance from Gannon Insurance. Mary Ann Raffin seconded. All approve, motion carried.

#### **BRIAN KEELER**

Brian Keeler presented the Board with a proposal to establish a park and parking area on the corner of Bridge St where it meets RT 6. The Borough owns a share of the land where the park area would be located. Mr. Keeler is interested in purchasing the building on Bridge St, and would therefore need a parking lot for that building. Mr. Keeler suggested if the building could not be repaired he would still like to go ahead with the park area and eventually connect the sidewalk to Main Street and to The Wyalusing Township across the bridge. The Board agreed it is a good idea to try to protect the history of Wyalusing and would like to see something done with that particular building; however, there was no official action taken. It was suggested that Mr. Keeler contact Code Inspections to be sure that the building could be restored properly. Brian Keeler left the meeting at 7:30pm.

### **APPROVAL OF MINUTES**

#### **AUGUST 2, 2010**

Mary Ann Raffin made the motion to approve the minutes of the August 2, 2010 meeting. Snyder second. All approve.

### **TREASURES REPORT**

#### **APPROVAL TO PAY 31 BILLS**

Kelly Bradley made the motion to pay the bills as presented. Fred Reinhart second. All approve.

### **BOROUGH MAINTENANCE MANAGER/MUNICIPAL LIASION**

Brian Cogswell reported that numerous streets have been cleaned, and trees have been cut back to allow for visibility of signs and to prepare for the upcoming fall and winter seasons.

Inmates from the Bradford County Correctional Facility are scheduled to be doing some community service in the Borough on the week of September 13, 2010.

It was noted that the some of the lights in the Borough have yet to be fixed.

### **ORDINANCE ENFORCEMENT OFFICER**

There was discussion of the ORI report from Myhand. The report was approved as submitted.

### **BOROUGH COUNCIL COMMENTS AND CONCERNS**

#### **MINIMUM MUNICIPAL OBLIGATION**

Mary Ann Raffin made the motion to approve the signing of the Minimum Municipal Obligation form for Wayne Felter's pension. Bradley second. All approve, motion carried.

### **CONSOLIDATION REJECTION RESOLUTION 2010-03**

Council reviewed HB 2431, SB 1357, and SB 1429 and Snyder made the motion to sign the rejection resolution. Raffin second. All approve, motion carried.

### **MILNES ENGINEERING**

The Board reviewed the preliminary cost estimate given by Milnes Engineering for the Stormwater Project. It was suggested that the Borough apply for grant money from FEMA to help support the project, since the estimate that was given is very costly. No official action was taken.

### **CEMETERY PLAQUE**

The cemetery plaque that had been ordered for the Homer family, for donating a sum of land to the cemetery, has been received by the Borough. The plaque is to be professionally placed on a stone in the cemetery to recognize the donation.

### **CROSSWALK**

The Board discussed a crosswalk on Route 6, crossing from Napa to the Dandy Mini Mart. PennDot has a crosswalk in place yet the traffic does not stop for the pedestrians. It was suggested that pedestrian signs are needed at the crosswalk and the law be enforced to ensure the safety of those pedestrians.

### **BANNERS**

The banners that are hung from the sidewalk lights in the Borough were also discussed. The banners were placed on the lights by the Rainbow Club; unfortunately, the banners are low enough for people to hit their heads on. The Board would like the banners to be moved up or taken off of the lights to prevent any injuries from occurring.

There was discussion of an extension being placed on the pavilion at the Borough Park. Also, Eric Fenton's senior project has been completed. Mr. Fenton replaced two picnic tables in the Borough Park's pavilion.

The Council held an executive meeting at 8:10p.m. No official action was taken.

Scott Snyder made the motion to adjourn the meeting at 8:20 p.m. Bradley second. All approve, meeting adjourned.

Respectfully Submitted

Amber Carter

Wyalusing Borough Council held their regular monthly meeting on October 4, 2010 at the Wyalusing Borough Hall at 7:00 p.m. Those in attendance were George Anderson, Mary Ann Raffin, Jean Reinhart, Fred Reinhart, Kelly Bradley, Scott Snyder, Sgt. Lloyd Overfield, Brian Cogswell, Brian Keeler and Dave Keeler. Anderson led the Pledge of Allegiance and called the meeting to order at 7:00 p.m. Anderson acknowledged the use of a tape recorder.

**MAYORS REPORT****POLICE REPORT**

Mayor Reinhart stated there had been 34 citations issued in September. When questioned about the number of hours spent in town on weekends and nights, Sgt. Overfield stated when he is on duty he splits his time between Laceyville and Wyalusing depending on the amount of activity in each location. If things were quiet in Laceyville he would come to Wyalusing to patrol, and visa versa. Fred Reinhart questioned whether the cameras being considered for purchase needed to be top quality to be of good use for criminal acts; Sgt. Overfield stated it was usually not necessary for top quality; however a good quality camera was adequate. There was discussion of the "no trucks" signs which had been posted on Bridge Street at the State Street intersection. Sgt Overfield stated he had issued warnings to several trucks and had asked the drivers to pass the information on to other truck drivers. Sgt. Overfield left the meeting at 7:10 p.m.

**TRICK OR TREAT**

Mayor Reinhart announced that trick or treat would be October 31<sup>st</sup> from 2:00 p.m. to 4:00 p.m. adding she felt the Lioness would have a Halloween party at the fire hall from 1:00 p.m. until 2:00 p.m.

**CITIZENS COMMENTS AND CONCERNS**

Brian Keeler presented a landscape map of the plans for the building on Bridge Street. The sketch included parking, a retaining wall and access to the creek. He stated he would be meeting with an engineer and the owner of the building, Dan Cotter next week. Brian Keeler left the meeting at 7:20 p.m.

**APPROVAL OF MINUTES****SEPTEMBER 7, 2010**

Bradley made the motion to approve the minutes for the September 7, 2010 meeting. Fred Reinhart second. All approve.

**TREASURERS REPORT****APPROVAL TO PAY 25 BILLS**

Raffin made the motion to approve to pay the bills as presented. Bradley second. All approve.

**BOROUGH MAINTENANCE MANAGER/MUNICIPAL LIAISON**

Cogswell reported there were three participants through the work release program and there was a lot accomplished during the week they were here. Most of the streets were swept, weeds had been trimmed at several locations and trees were trimmed on Riverside Drive.

There was discussion of many of the street lights which had not been working for several months; it was felt it should be a priority to restore them to working order as soon as possible. Anderson stated he had contacted Scott Epler to have a look at them; Epler would be available in about 10 days.

**ORDINANCE ENFORCEMENT OFFICER**

The report was approved as submitted.

**BOROUGH COUNCIL COMMENTS AND CONCERNS****TERRORISM INSURANCE COVERAGE REJECTION**

After review of the terrorism coverage rejection form, it was agreed that it should be excluded from the insurance coverage.

## **ROUTE 6 PEDESTRIAN CROSSING AT SECOND STREET**

There had been complaints of the problems people were having when trying to cross route 6 at the Napa/Dandy Mini Mart pedestrian crossing. Bradley stated she had learned that PennDot required a study before the in-street pedestrian crossing signs could be used.

### **BUDGET**

A budget meeting was scheduled with Jane Dietz for October 25, 2010 at 9:30 a.m.

### **2011 ESTIMATED LIQUID FUELS ALLOCATION**

Notice was received from PennDot that the 2011 estimated liquid fuels allocation is \$15,160.60.

### **STREET LIGHTS**

Street lights were discussed earlier in the meeting.

### **CAMERAS**

There was discussion about the cameras; Snyder stated he was in the process of obtaining additional quotes.

### **GAS LEASE**

Several oil and gas lease checks have been received for properties owned in the Borough totaling \$11,050.35. A lease had also been signed for the Borough Park, but a check had not been received yet.

### **DELL SERVICE COVERAGE RENEWAL**

Notice had been received from Dell that the service coverage on the computer would expire on October 24<sup>th</sup>. The renewal amount for one year would be \$103.13. Bradley made the motion to renew the service coverage for one year. Raffin second. All approve.

### **SECRETARY VACATION**

Hart asked to use two vacation days on October 20<sup>th</sup> and 21<sup>st</sup>. All approved.

There was further discussion of the truck traffic traveling on Main Street, from Taylor Avenue to Route 6. Suggestion was made to place a "no left turn" sign for trucks on Taylor Avenue near Stowell Street.

There was discussion of the street-scaping for Main Street and needed repairs to the tennis court. Snyder had obtained prices for new gas powered vacuums between \$1,300 to \$1,700. After discussion, a committee meeting was scheduled for October 18<sup>th</sup> at 7:00 p.m.

Fred Reinhart made the motion to adjourn. Snyder second. All approved.  
The meeting dismissed at 8:20 p.m.

## **WYALUSING BOROUGH COUNCIL MEETING NOVEMBER 1, 2010**

Wyalusing Borough Council held their regular monthly meeting on November 1, 2010 at the Wyalusing Borough Hall at 7:00 p.m. Those in attendance were Kelly Bradley, George Anderson, Mary Ann Raffin, Scott Snyder, Jean Reinhart, Fred Reinhart, Sgt. Lloyd Overfield and Dave Keeler. Anderson led the Pledge of Allegiance and called the meeting to order at 7:00 p.m. Anderson acknowledged the use of a tape recorder.

### **MAYORS REPORT**

#### **POLICE REPORT**

Mayor Reinhart reported there had been 85 hours of police coverage in October and 40 citations had been issued. She stated she would be meeting with District Justice Wheaton soon to discuss the revenues from the citation fines.

Anderson stated he had spoken to Laceyville Mayor Patton to request the possibility of a rate reduction if an agreement were to be made for police coverage next year. Mayor Patton will discuss the request at their meeting on November 2<sup>nd</sup>. Sgt. Overfield left the meeting at 7:05 p.m.

### **CITIZENS COMMENTS AND CONCERNS**

Keeler stated he had a concern about vehicles parked the wrong way on Main Street, adding he had also seen a truck with a trailer sticking into the street too far. He added this was not a complaint, just a concern.

### **APPROVAL OF MINUTES**

#### **OCTOBER 4, 2010**

Bradley made the motion to approve the minutes for the October 4, 2010 as presented. Raffin second. All approve.

### **TREASURERS REPORT**

#### **APPROVAL TO PAY 29 BILLS**

Bradley made the motion to approve to pay the bills as presented. Snyder second. All approve. An invoice from Jonathan Foster was not approved for payment.

### **BOROUGH MAINTENANCE MANAGER/MUNICIPAL LIAISON**

Anderson stated the Municipal Authority had been thinking about hiring a private company to take over the duties at the sewer plant. There was discussion those employees may not be available for immediate repairs for water main breaks.

### **ORDINANCE ENFORCEMENT OFFICER**

The report was approved as presented.

### **BOROUGH COUNCIL COMMENTS AND CONCERNS**

Anderson stated signs had been ordered for "trucks no left turn" to be placed on Taylor Avenue to prevent truck traffic on Main Street.

Hud Ellis has been working on street light repairs.

Anderson stated he had been in contact with the pipeline company, adding there will be a walk through the area in which it will be placed. This area will need to be timbered as soon as possible.

Anderson stated he will be working with Wayne Felter in creating detailed maps for water lines, electric lines and more.

## **BUDGET**

After the budget workshop on October 25<sup>th</sup> which ended with the General Fund at a deficit, Anderson stated he had reviewed the figures again and suggested some changes to lower the deficit. After further discussion about the cameras, Bradley made the motion to proceed with the surveillance cameras with an approximate expense between \$10,000 and \$12,000. Snyder second. Bradley, Snyder, Raffin and Fred Reinhart approve. Anderson voted no. A budget workshop was set for November 22, 2010 at 7:00 p.m.

The plaque for the Cemetery property donation had been mounted to the rock near the front fence on the donated land.

Bradley stated she had spoken to Forester Gerald Hoy concerning the trees and street lights on Main Street. Hoy suggested a visit from Vinnie Catrone of Pittston to help with a plan for replacement trees and lights. Bradley stated Catrone would have to paid mileage. Council felt that would be alright.

Council called for an executive session at 8:03 p.m. for Personnel reasons.

The executive session ended at 8:27 p.m.

Bradley made the motion to hire Gary Rouse at \$10.00 per hour. Raffin second. Bradley, Raffin, Snyder and Fred Reinhart approve. Anderson voted no.

Snyder made the motion to dismiss. Raffin second. All approve.

The meeting adjourned at 8:29 p.m.

## **WYALUSING BOROUGH COUNCIL SPECIAL MEETING    NOVEMBER 22, 2010**

Wyalusing Borough Council held a special meeting on November 22, 2010 at the Wyalusing Borough Hall at 7:00 p.m. Those in attendance were Jean Reinhart, George Anderson, Scott Snyder, Kelly Bradley, Mary Ann Raffin, Fred Reinhart, Jane Dietz, Tom Miller and Dave Keeler. Anderson led the Pledge of Allegiance and called the meeting to order at 7:00 p.m. Hart stated she was using a tape recorder.

The 2011 proposed budget for the Municipal Authority shows an estimated income of \$229,440 and an estimated expense of \$229,440. After review, Bradley made the motion to approve the proposed 2011 Municipal Authority budget. Snyder second. All approve.

Anderson made the suggestion to purchase two surveillance cameras instead of eight which would lower this budget line to approximately \$4,000, saving about \$8,000. Anderson also suggested contracting the Laceyville Police Department for six months instead of one year, adding another six month contract could be considered in June. After discussion, it was decided not to make any changes to these budget lines.

Dietz made the suggestion to move the \$106,042 for capital improvements to accounts payable which would remove that figure from the budget, but keep the amount in the records as a pending payment.

After adjusting the oil and gas lease revenue from \$30,000 down to \$24,000 and increasing the violations of ordinance, statutes from \$2,000 to \$7,000 the combined estimated income for 2011 is \$253,440 and the estimated combined expenses at \$314,033, leaving a deficit of \$60,593.

After discussion, Fred Reinhart made the motion to approve to advertise the proposed 2011 budget. Snyder second. All approve.

Fred Reinhart made the motion to adjourn. Snyder second. All approve.  
The meeting adjourned at 8:30 p.m.

## **WYALUSING BOROUGH COUNCIL MEETING DECEMBER 6, 2010**

Wyalusing Borough Council held their regular monthly meeting on December 6, 2010 at the Wyalusing Borough Hall at 7:00 p.m. Those in attendance were George Anderson, Kelly Bradley, Jean Reinhart, Scott Snyder, Fred Reinhart, Sgt Lloyd Overfield, Gary Rouse and Dave Keeler. Anderson led the Pledge of Allegiance and called the meeting to order at 7:00 p.m. Anderson acknowledged the use of a tape recorder.

### **MAYORS REPORT**

#### **POLICE REPORT**

Mayor Reinhart stated she had met with Sgt Overfield and Ordinance Enforcement Officer Sandra Myhand concerning letters sent out for junk vehicle violations. The person in violation is given thirty days to correct the violation, after which time if the problem is not corrected, Sgt Overfield will check into the violation.

Mayor Reinhart stated Sgt Overfield didn't have as many hours of service in November due to a death in the family and Laceyville Police Chief Andras having a broken wrist.

#### **POLICE PROTECTION CONTRACT**

After review of the Police Services Extension Agreement, Bradley made the motion to approve the extension at a rate of \$45.00/hour and a monthly limit of 100 hours. Fred Reinhart second. All approve.

### **CITIZENS COMMENTS AND CONCERNS**

Keeler expressed thanks for the lights on Main Street having been repaired. It was stated the lights had not worked properly for about a year. Anderson stated Hud Ellis would be starting the repairs to the street lights on Taylor Avenue next week.

### **APPROVAL OF MINUTES**

#### **NOVEMBER 1, 2010**

Fred Reinhart made the motion to approve the minutes for the November 1, 2010 meeting. Bradley second. All approve.

#### **NOVEMBER 22, 2010**

Fred Reinhart made the motion to approve the minutes for the November 22, 2010 meeting. Snyder second. All approve.

### **TREASURERS REPORT**

#### **APPROVAL TO PAY 23 BILLS**

Snyder made the motion to approve to pay the bills as presented. Bradley second. All approve.

### **BOROUGH MAINTENANCE MANAGER/MUNICIPAL LIAISON**

Cogswell gave a report that he would like to thank Rouse for the help with leaves. He would be putting signs up this week. Rouse stated he would help with the signs because it would be easier with two people than it is alone. Bradley stated there is still a water problem near the Ken OConnor residence on Senate Street. Rouse stated the pipe is rusted out and is smaller than the rest, so it doesn't carry water very well.

## **APPROVAL OF NEW BOARD MEMBER-JEANNIE WOODRUFF**

The Municipal Authority has requested approval for Jeannie Woodruff to serve on the Board. Bradley made the motion to approve the request. Fred Reinhart second. All approve.

## **ORDINANCE ENFORCEMENT OFFICER**

The report from Myhand was approved as submitted.

## **BOROUGH COUNCIL COMMENTS AND CONCERNS**

### **2011 PROPOSED BUDGET**

After discussion, Bradley made the motion to adopt the 2011 budget. Snyder second. All approve.

### **CEMETERY FENCE**

Anderson stated there had been two sections of new fence at the cemetery which had been damaged, adding he would like to have them replaced by Bestway Fence of Waverly. There was discussion of placing concrete barriers at the edge of the school parking area to prevent further damages. No action was taken.

### **2011 MEETING SCHEDULE**

After discussion of the proposed 2011 meeting schedule, the meeting on January 3, 2011 was set at 7:00 p.m. No other changes were made to the schedule.

It was approved for Hart to take December 15<sup>th</sup> and 16<sup>th</sup> for vacation days.

Bradley announced that she and Michelle Wilson had been appointed to the Wyalusing Public Library Board, asking for Council approval. Fred Reinhart made the motion to approve Bradley's and Wilson's appointment to the library board. Snyder second. All approve.

### **GARAGE ROOF**

Anderson stated that the Municipal Authority was in the process of purchasing a new dump truck for hauling sludge. He made the suggestion to raise the garage roof to accommodate the height of the new truck. Anderson stated he did not have a cost estimate for the project, but asked for bid advertising approval as soon as he has the details for the project. Snyder made the motion to approve to advertise for bids. Bradley second. All approve.

Snyder gave an update on information for the cameras, adding he would have details put together for advertising for bids soon.

Reinhart made the motion to dismiss. Snyder second. All approve.

The meeting adjourned at 8:35 p.m.